

City of Belleville

DOWNTOWN DEVELOPMENT AUTHORITY



**Request for Proposals for
FERTILIZER/WEED CONTROL IN PUBLIC PARKS
Downtown Belleville 2022**

Date: January 24, 2022

Proposal Due Date: 12:00 P.M. on Friday, February 11, 2022

Project Dates:

Annually, April through mid-November

Scope of Services: Apply weed control twice per season (pre-emergent for crab grass to be applied prior to April 15 each year), apply fertilizer in green areas, in four City of Belleville Parks:

Horizon Park, Doane's Landing, Victory Park and Village Park.

Please see attached specifications.

Submittal: Please submit proposals by email to tmclean@belleville.mi.us or mail/deliver to Belleville DDA, 6 Main Street, Belleville, MI 48111 by **12:00 P.M. Friday, February 11, 2022.**

Proposal Review:

Proposals will be reviewed by City and Downtown Development (DDA) staff for cost, vendor experience, and references. A contract recommendation will be presented at the February 16, 2022 Regular DDA Meeting, 6:00 pm.

The DDA reserves the right to accept or reject any or all proposals, and to waive irregularities in the best interest of the DDA. The DDA reserves the right to award to multiple vendors. The City of Belleville has adopted a Local Vendor Preference Policy.

Submission of Questions

Tim McLean, Deputy City Manager/DDA Director by e-mail: tmclean@belleville.mi.us by **12:00 P.M. Friday, February 4, 2022.**

City of Belleville DOWNTOWN DEVELOPMENT AUTHORITY
Request for Proposals for FERTILIZER/WEED CONTROL IN PUBLIC PARKS in
Downtown Belleville 2022

Scope of Services

Belleville's Four Public Parks are:

Horizon Park

- between High Street and the lakeshore, from Veteran's Memorial to Edison Avenue

Doane's Landing

- between Liberty Street and the lakeshore, from Main towards Fifth Street

Victory Park

- at Five Points, bordered by Main Street, Huron River Drive, Liberty Street and East Columbia

Village Park

-off Savage Road, adjacent to the Victoria Common subdivision. NOTE: Approximately eight acres extending to rear yards of the Industrial Park and residents in the subdivision, surrounding detention ponds.

1. Price: Provide a **price per application** for each of the four park for weed control, crab grass pre-emergent, fertilizer.

2. Multi Year Contract

The DDA will consider awarding a multi-year landscape maintenance contract. Please provide price per cut for 2022, 2023, and 2024

3. Qualifications:

Number of years in business

Experience working with Cities, Parks, County or State

References: Provide contact information from three current clients, including how many years you have provided service for each reference

2022 City/DDA Specifications for Landscape Maintenance in Parks

Pre-emergent for crab grass MUST be applied prior to April 15, 2022.

Maintenance will start the week of April 4, 2022

Specifications Con't.

A monthly invoice including weekly cutting records must be turned into the Department of Public Works no later than the 10th day of each month. Payment will be made monthly.

If the contractor fails to keep up with the work as required, the DDA reserves the right to hire additional contractors to complete the work in a timely manner.

The contractor must provide a list of equipment to be utilized in the maintenance of the parks.

Work may not be sub-contracted out without prior written authorization from the Belleville DDA.

The DDA reserves the right to accept or reject any or all proposals, and to waive irregularities in the best interest of the DDA. The DDA reserves the right to award to multiple vendors.

Fertilizer/Weed Control Proposals are Due Friday, January 28, 2022 by 12:00 pm
Submit proposals by email to tmclean@belleville.mi.us;
or mail/deliver to Belleville DDA, 6 Main Street, Belleville, MI 48111

**City of Belleville DOWNTOWN DEVELOPMENT AUTHORITY
Request for Proposals for LANDSCAPE MAINTENANCE PUBLIC PARKS Downtown
Belleville 2022**

Due Friday, January 28, 2022 by 12:00 pm Submit proposals by email to tmclean@belleville.mi.us; or mail/deliver to Belleville DDA, 6 Main Street, Belleville, MI 48111

RFP SUBMITTAL FORM

Business Name _____

Address _____

City, State, Zip _____

Contact Person _____

Phone (office) _____ (cell) _____

Email _____

| | 2022 | 2023 | 2024 |
|---|------|------|------|
| 1. Crab grass pre-emergent (per application) | \$ | \$ | \$ |
| 2. Weed control (per application) | \$ | \$ | \$ |

| | | | |
|---|----------|----------|----------|
| 4. Fertilizer/Weed Control (per application) | \$ _____ | \$ _____ | \$ _____ |
|---|----------|----------|----------|

Number of years in business _____

Experience working with Cities, Parks, County or State

RFP Submittal Form con't.

References Provide contact information from three current clients:

1. Name _____ # of years as your client _____

Address _____ Phone _____

2. Name _____ # of years as your client _____

Address _____ Phone _____

3. Name _____ # of years as your client _____

Address _____ Phone _____

Please Initial next to each item indicating that you have read and understand the expectations of this proposal.

___ Weed control is to be applied twice annually.

___ Crabgrass pre-emergent to be applied prior to April 15.

___ Fertilizer in green areas to be applied annually.

___ Work may not be sub-contracted out without prior written authorization from the Belleville DDA.